

**Minutes of the Governing Board Meeting held at
Ste. Agathe Academy
26 Napoleon, Ste. Agathe des Monts, QC J8C 2Z3
Monday, October 2nd, 2017**

Members present:

Elementary Parents: Renée Beauséjour, Samantha Rodgers

High School Parents: Vivianne Cliche, Jo Morrissey, Sandra Morselli
(Chairperson)

Elementary Teachers: Andrée-Anne Pilon, Claudine Houle

High School Teachers: Gloria Cuccarolo, Julie Wilkins

Principal: France Celestino

Community Representatives: Victoria Barrett, Jacqui Raill

Secretary: Barbara Lanthier

Motivated absences: Melinda Lalonde (Elementary Representative), Paul Legault (High School Alternate), Chantal Paquin (Community Representative)

Absent: Lina Lorena Gauthier (Elementary Alternate)

1. Election of the Chairperson

Renée Beauséjour nominated Sandra Morselli who accepted the nomination.

GB02102017-01

Renée Beauséjour moved and Vivianne Cliche seconded the motion to approve the position of Sandra Morselli as Chairperson of the Ste. Agathe Academy Governing Board for the 2017-2018 school year.

APPROVE

2. Election of the Vice-Chairperson

Vivianne Cliche nominated Renée Beauséjour who accepted the nomination.

GB02102017-02

Vivianne Cliche moved and Jo Morrissey seconded the motion to approve the position of Renée Beauséjour as Vice-Chairperson of the Ste. Agathe Academy Governing Board for the 2017-2018 school year.

APPROVE

3. Election of Secretary/Treasurer

Jo Morrissey nominated Barbara Lanthier as Secretary who accepted the nomination.

GB02102017-03

Jo Morrissey moved and Vivianne Cliche seconded the motion to approve the position of Barbara Lanthier as Secretary/Treasurer to the Ste. Agathe Academy Governing Board for the 2017-2018 school year.

APPROVE

4. Election of Community Representatives

This item will be tabled until next month as Julie Laroche, who is interested in this position, was unable to attend the meeting tonight.

Victoria Barrett and Jacqui Raill, our present community representative, are still interested in fulfilling these positions.

5. S.W.L.S.B. Parents' Committee Representative

Jo Morrissey has kindly accepted to be the representative for our school this year.

6. S.W.L.S.B. Parents' Committee Alternate Representative

Renée Beauséjour has kindly accepted to be the alternate representative for our school this year.

7. S.E.A.C. Committee Representative

Samantha Rodgers is applying to be our representative to this committee. To be confirmed at a later date since these nominations are given on a first-come, first-serve basis.

8. Establishment of Future Governing Board Meetings

GB02102017-04

Julie Wilkins moved and Samantha Rodgers seconded the motion to approve the following dates for future 2017-2018 Governing Board meetings:

November 9th, December 14th, January 11th, February 8th, April 12th, May 10th and June 14th.

APPROVE

9. Conflict of Interest Forms

France Celestino handed out the "Conflict of Interest Forms" to be filled out by all members and returned to the school board.

10. Review and Adoption of Governing Board Internal Rules of Procedure

The Governing Board Internal Rules of Procedure document was sent out to all members via email prior to the meeting for their review. Sandra Morselli informed members that the parent alternate positions and function, which is new this year, was added to the document. Parent alternates have voting rights when replacing a member absent.

GB02102017-05

Jo Morrissey moved and Vivianne Cliche seconded the motion to approve the “Governing Board Internal Rules of Procedure” as presented for the 2017-2018 school year.

APPROVE

11. Acceptance of Agenda

GB02102017-06

Renée Beauséjour moved and Julie Wilkins seconded the motion to approve the agenda as presented.

ADOPTED

12. Approval of the Minutes

GB02102017-07

Jo Morrissey moved and Claudine Houle seconded the motion to approve the minutes of June 6th, 2017 as presented.

APPROVE,

(with the following abstentions: Samantha Rodgers, Gloria Cuccarolo, Claudine Houle & Andrée-Anne Pilon)

13. Business Arising from the Minutes

None

14. Question Period

None

France Celestino presented the following motion to be approved regarding the destruction on the voting ballots of the general assembly of parents held on September 21st at Ste. Agathe Academy.

GB02102017-08

Whereas the Annual General Assembly of parents was held on September 21st, 2017 in the school gymnasium of Ste. Agathe Academy.

Whereas the scrutineers were named: France Celestiono (Principal) and Harriet Kariotakis (School Secretary).

Whereas the election for Governing Board representation took place. The ballots were collected and counted. The following results were compiled:

Two elementary parent representatives: Renée Beauséjour and Samantha Rodgers, with Lina Lorena Gauthier as possible alternate.

One high school parent representative: Sandra Morselli, with Paul Legault as possible alternate.

Whereas the results were communicated to the assembly.

Julie Wilkins moved and Vivianne Cliche seconded the motion that the voting ballots which were collected and counted at the General Assembly of Parents held at Ste. Agathe Academy on September 21st, 2017 be destroyed.

APPROVE

15. COMMITTEE REPORTS

15.1 Principal's Report (France Celestino)

Please see attached report.

France Celestino presented a report describing the various allocations, grants and measures allocated to our school for the 2017-2018 school year.

The following required motions for approval:

GB02102017-09

Andrée-Anne Pilon moved and Jo Morrissey seconded the motion that the sum of 11,000.00 \$ allocated under the measure “15016 Helping Hands” be used to hire an attendant and/or teacher as per MEES guidelines.

APPROVE

GB02102017-10

Gloria Cuccarolo moved and Samantha Rodgers seconded the motion that the sum of 42,000.00 \$ be allocated under the measure “15025 Starting Right” be used to hire a teacher or/and attendant in the Kindergarten and Grade1 / 2 class as per MEES guidelines.

APPROVE

GB02102017-11

Samantha Rodgers moved and Renée Beauséjour seconded the motion that the sum of 33,000.00 \$ allocated under the measure “15026 Secondary Support” be used to hire a behavior technician as per MEES guidelines.

APPROVE

Two requests for gymnasium rental were submitted to France Celestino, Karaté Shotokan and Adult Basketball.

GB02102017-12

Julie Wilkins moved and Andrée-Anne Pilon seconded the motion to approve the gymnasium rental to the “Adult Basketball” every Wednesday evening from 7:00 p.m. to 9:00 p.m., for a period of 30 weeks from October 4th until the end of May 2018. The total fee for this rental will be \$ 1,494.68 taxes included.

APPROVE

GB02102017-13

Claudine Houle moved and Julie Wilkins seconded the motion to approve the gymnasium rental to “Karaté Shotokan” every Tuesday and Thursday evening from 6:30 p.m. to 9:30 p.m. until June 15th, 2018. The total fee for this rental will be 3,127.32 \$ taxes included.

APPROVE

Sandra Morselli inquired if members were in agreement to give France Celestino authorization to allow her to give approval to students and staff to hold Bake Sales at the school and to allow her to give approval to the staff to take their students in the vicinity of Ste. Agathe for various activities such as a walk to Parc Lagny, skating/sliding in the winter, visit to the Ste. Agathe Library, etc.

GB02102017-14

Julie Wilkins moved and Andrée-Anne Pilon seconded the motion to approve to give France Celestino authorization to allow her to give approval to students and staff to hold Bake Sales at the school and to allow her to give approval to the staff to take their students in the vicinity of Ste. Agathe for the 2017-2018 school year.

APPROVE

15.2 Elementary Teachers’ Report (Claudine Houle & Andrée-Anne Pilon)

- The Pre-K to Grade 6 students visited the “Eco Museum” in Ste. Anne de Bellevue. This activity was enjoyed more by the older students and the teachers felt that the K and Pre-K students found the bus ride and visit to be too long. This factor will be taken into consideration for future activities to be planned.
- A conference by Suzy Pepper Rollins will be presented to all teachers on October 10th, “Learning in the Fast Lane”.

- The “Fun Friday” afternoon activities have not been scheduled yet. More information to be submitted and discussed at the next Governing Board meeting.

15.3 Approval of Elementary Field Trips

Our school has been offered the opportunity of participating in the “Programme de Ski Mont Tremblant” for students aged 6 to 12 years old. The ski lift ticket, equipment rental, and 2 hour lesson is free of charge for all students as well as ski lift tickets for the volunteers accompanying the students. A date between January 8th and 25th will be booked. All agreed that this is a wonderful opportunity for all participating students.

GB02102017-15

Claudine Houle moved and Samantha Rodgers seconded the motion to approve the “Programme de Ski Mont Tremblant” activity day for elementary students to be held sometime between January 8th and 25th. The activity is free of charge. Teachers and parent volunteers will accompany the students.

APPROVE

15.4 High school Teachers’ Report (Julie Wilkins)

- The annual “Terry Fox Run” was held for both elementary and secondary students with a great participation rate and good weather.
- The secondary 3 & 5 class will participate in a 3-day outdoor education excursion from October 4th to 6th. Secondary 3 students will be canoeing, hiking and rock climbing (via ferrata) in Mont Tremblant Park and the secondary 5 students will be canoe-camping on Rivière Rouge.

- Student Council has begun to meet and is planning activities. Members have voted and nominations are done. The teachers involved and guiding the council are Lara Holmsted and Janet Vekteris.
- Weekly Rugby practices for both girls and boys have begun.
- Leslie Satz (substitute teacher), has kindly volunteered again this year to oversee the production of a play for high school students. Auditions have begun and the play will be presented next spring. More information to follow at the next meeting.
- The Secondary 2 and 5 students visited the “Holocaust Museum” in Montreal last week and had the opportunity to speak with a 93 year-old survivor of the Holocaust and hear his emotional testimonial. Our students were moved and impressed by his story. The synagogue in Ste. Agathe kindly paid for the cost of the bus to bring the students to Montreal.
- Some Secondary 5 students participated in a “bagging” session at the Maxi store in Ste. Agathe to raise funds towards their canoe-camping trip.

15.5 Approval of High School Field Trips

The following activities were presented for approval:

- Annual “Citrus Drive” fund-raising campaign.
- November 10th Remembrance Day ceremony for students.

GB02102017-16

Jo Morrissey moved and Claude Houle seconded the motion to approve the “Citrus Drive” fundraising campaign to be held at the end of November 2017. Proceeds In the elementary sector will go towards student activities. In the high school sector, proceeds in secondary 1, 2 & 3 will go towards activities for each level and in secondary 4 & 5 up to 80% of the profits will go to the individual students who participate in order to reduce the cost of the Senior Trip and or Prom ticket. The students and parents will be informed on the distribution of funds derived from this campaign.

APPROVE

GB02102017-17

Claudine Houle moved and Andrée-Anne Pilon seconded the motion to approve the “Remembrance Day” ceremony to be held in the school gymnasium on November 10th. This hour-long ceremony will be planned and presented by the secondary 5 class for all students.

APPROVE

15.6 P.P.O. Report (Renée Beauséjour & Jo Morrissey)

- The first meeting of the year was held today with fund-raising being discussed. It was decided to have three core events (Christmas cards, Wine raffle and Vesseys Flower bulbs) rather than too many small ones.
- The distribution of funds raised by these events will be decided at a later date with sports, culture and technology being considered.
- The Christmas card sale should be ready by the 1st report card evening session. Students will design the cards.
- There is the possibility of having a bagging session at the Ste. Agathe and Mont-Tremblant Maxi stores in December to raise funds as well. More information to follow at the next meeting.
- There will be more focus this year on making parents aware of this committee and encouraging more involvement.

15.7 S.W.L.S.B. Parents' Committee Report

First meeting will be held on Thursday, October 5th.

15.8 S.E.A.C. Committee Report

No meeting has been held.

15.9 Elementary Student Council Report (Andrée-Anne Pilon)

- 14 members met today and discussed upcoming Halloween activities.
- Bake sales are planned to be held at every monthly "Dress Down Day".

15.10 High School Student Council Report

A report will be submitted next month.

15.11 Community Learning Center

Chantal Paquin, the C.L.C. coordinator is presently on sick leave until further notice. The school board is presently looking for a replacement candidate.

16. Elementary Program of Studies

The Elementary Program of Studies document submitted by the school board was reviewed by the members.

GB02102017-18

Jo Morrissey moved and Andrée-Anne Pilon seconded the motion to approve the "Elementary Program of Studies" as submitted by the Sir Wilfrid Laurier School Board.

APPROVE

17. Correspondence

None

18. Question Period

Jo Morrissey inquired if anyone is updating the S.A.A. Facebook page, as Chantal Paquin who was managing this is presently on sick leave. France Celestino replied that she will inquire with teachers to see who would be willing to take this over temporarily until Chantal Paquin returns.

France Celestino informed the members that there has been an adjustment in the high school French teaching assignments, as per the collective agreement. Mrs. Francine Lefebvre will now teach French to Secondary 1, 2 and 5 students and Ethics to Secondary 4 students. Mrs. Claudine Houle will teach French to Secondary 3 and 4 students.

The school organization technician, Kellie MacDonald, will inform all the parents concerned by e-mail and send a new schedule to the students.

Renée Beauséjour mentioned that she was made aware that the secondary 3 science teacher was not comfortable with the science workbook assigned for that class. France Celestino informed the members that workbooks are assigned as per MEES guidelines.

19. Adjournment

There being no further business to discuss the meeting adjourned.

GB02102017-19

Julie Wilkins moved and Renée Beauséjour seconded the motion to adjourn the meeting at 8:37 p.m.

APPROVE

Respectfully submitted,

Sandra Morselli, Chairperson

France Celestino, Principal

Barbara Lanthier, Secretary

Addendum:

On September 25th, governing board members were requested for their approval to allow some grade 4, 5 & 6 students to take part in a mini futsal on October 23rd at Polyvalente Ste. Thèrese. The cost is approximately \$15 per student. Parents are responsible for transportation to and from the event.

GB25092017-01

Be it resolved that governing board members approve to allow some grade 4, 5 & 6 students to take part in a mini futsal on October 23rd at Polyvalente Ste. Thèrese. The cost is approximately \$15 per student. Parents are responsible for transportation to and from the event.

APPROVE