

**Minutes of the Governing Board Meeting held at  
Ste. Agathe Academy  
26 Napoléon, Ste. Agathe des Monts, QC, J8C 2Z3  
Thursday, December 14<sup>th</sup>, 2017**

**Members Present:**

**Elementary Parents:** Renée Beauséjour, Melinda Lalonde, Samantha Rodgers.

**High School Parents :** Vivianne Cliche, Jo Morrissey, Sandra Morselli (Chairperson)

**Elementary Teachers:** Claudine Houle, Andrée-Anne Pilon

**High School Teacher:** Julie Wilkins

**Principal:** France Celestino

**Student Council Representative:** Maryse Cloutier

**Secretary:** Barbara Lanthier

**Motivated Absences:** Victoria Barrett, Tania Colleret, Jacqui Raill, Somiya Colatosti, Gloria Cuccarol, Chantal Paquin

**1.Acceptance of Agenda**

**GB14122017-01**

Julie Wilkins moved and Samantha Rodgers seconded the motion to accept the agenda as presented with the following additions:

**11.1** Digital Newsletter

**11.2** Governing Board Budget (Teacher Wish List)

**ADOPTED**

## **2. Approval of Minutes**

### **GB14122017-02**

Samantha Rodgers moved and Vivianne Cliche seconded the motion to approve the minutes of November 9<sup>th</sup>, 2017 as presented.

**APPROVED**

## **3. Business Arising from the Minutes**

France Celestino mentioned that she did not yet find a replacement for Chantal Paquin, CLC Coordinator, who is presently on sick leave, however, another CLC coordinator will be paid to look after and forwarding all pertinent e-mails to her.

## **4. Question Period**

None

## **5. COMMITTEE REPORTS**

### **5.1 Principal's Report (France Celestino)**

Please see attached.

### **5.2 Elementary Teacher Report (Andrée-Anne Pilon)**

- An 8-week program has begun in the Kindergarten and Grade 1 & 2 classes for phonological awareness. This measure targets early developmental intervention and progression to reading. It will be run by Stacey Goodman, special needs attendant.
- The next program to be offered will be the Starting Right Measure, which focuses on occupational therapy.

- A Math Acceleration Program is presently being offered 3 days a week at lunch for students needing extra tutoring. Monies from the homework program are being used to fund this endeavor.
- The Grade 6 class visited the Manoir Quatre Saisons, the senior resident center. They performed 3 songs and then visited with the residents.
- Student Council has begun the Christmas activities: Bake Sale on December 18<sup>th</sup>, Craft Day during the morning of the 20<sup>th</sup> with parent volunteers to help, Book Walk during the afternoon of December 21<sup>st</sup>, a Holiday Breakfast on the morning of the 22<sup>nd</sup> followed by an outing in the afternoon to Cinema Pine.
- Stand-up desks were purchase with the “sensory equipment” measure fund.

### **5.3 Approval of Elementary Field Trips**

The following requests were presented for approval:

- R.S.E.Q. Friendly Competitions in Ste. Thèrèse on February 9<sup>th</sup> and 13<sup>th</sup>.

#### **GB14122017-03**

Jo Morrissey moved and Andrée-Anne Pilon seconded the motion to allow students from Grades 4 to 6 to participate in a “R.S.E.Q. Friendly Competitions” in Ste. Thérèse on February 9<sup>th</sup>, 2018 (mini-handball) and February 13<sup>th</sup>, 2018 (mini-cosum). Mr. John Colatosti will accompany the students.

**APPROVED**

A winter activity program is being planned for after the holidays. A cross-country and snow-shoeing program for Grades 3 to 6 is available at the Camping Ste. Agathe/Ski de Fond Centre. Skating or swimming would be possible choices for the Pre-K to Grade 2 classes. More information will be available at the next meeting.

#### **5.4 High School Teachers' Report (Julie Wilkins)**

- The Citrus Fund-Raising Campaign has ended with \$3,000 being raised.
- The Secondary 4 & 5 students attended a play performance at the Cégèp St. Jérôme.
- The new format for the parent-teacher interviews was more efficient and ran smoothly.
- The boys and girls Basketball teams played against Académie Laurentienne in Val Morin.
- Four stand-up desks were purchased with the Sensory Equipment Measure fund.
- The Senior New York Trip for Secondary 4 & 5 students has been confirmed with enough participants signing up.
- Students visited the Synagogue in Ste. Agathe as a follow-up to their trip to Montreal to the Holocaust Center.
- The Secondary 5 class is planning a breakfast for their class on December 20<sup>th</sup> and all high school students will be offered a Holiday Breakfast here at school on December 22<sup>nd</sup>.

#### **5.5 Approval of High School Field Trips**

None

#### **5.6 P.P.O. Report (Renée Beauséjour & Jo Morrissey)**

- The Holiday Christmas Card sale was not as profitable this year. A craft sale might be offered in conjunction next year.
- The used school uniform sale generated \$68. Parents were also encouraged to donate second-hand school uniform items which will be donated to families in need.
- A bagging activity at Wal-Mart is planned for January. Funds raised will be used towards the purchase of technological items (I-pads, laptops, etc.)
- The Wine Raffle will be held next February.

- A Spaghetti Supper is being considered for next spring at the same time as the parent-teacher portfolio night.
- A parent has volunteered her time to form an Acapella Choir with elementary students next school year with the goal of presenting a Christmas show next December.
- The Teachers' Wish List for needed items was reviewed by members. P.P.O. will be purchasing the following items: 5 set of headphones for the elementary students and 2 used stoves for the high school cooking club.

### **5.7 S.W.L.S.B. Parents` Committee Report (Jo Morrissey)**

See report attached.

### **5.8 S.E.A.C. Committee Report**

No report available.

### **5.9 Elementary Student Council Report (Andrée-Anne Pilon)**

- Discussed under Elementary Teachers` Report
- A message board has been posted in the elementary hallway to inform students of daily activities.

### **5.10 High School Student Council Report (Maryse Cloutier)**

- Christmas activities will begin next week: Candy Gram Sale & Pictures with Santa. Funds generated from these sales will be used for Student Council activities.
- There is a food-drive competition between high school classes. The class that has accumulated the most non-perishable goods to be donated will have a pizza party on Wednesday, December 20<sup>th</sup>.
- Friday, December 22<sup>nd</sup> will be a Pyjama Day and a Holiday Breakfast will be offered to all students in the morning.

- The dance that was to be held on December 15<sup>th</sup> has been postponed to January 26<sup>th</sup> with a Winter Snow Ball theme.

**GB14122017-04**

Melinda Lalonde moved and Andrée-Anne Pilon seconded the motion to approve the change of date for the high school dance scheduled for December 15<sup>th</sup> 2017 to January 26<sup>th</sup>, 2018. The dance will be held during the evening hours and teachers will be chaperoning this activity.

**APPROVED**

**5.11 Community Learning Centre Report**

No report available.

**6.0 A.B.A.V. Plan (Anti Bullying – Anti Violence Plan)**

The A.B.A.V. Plans which must be reviewed yearly were sent to all members via email prior to the meeting. Incidents and preventative measures are detailed and must be available on the school website. France Celestino reviewed the plans with the members.

**GB14122017-05**

Samantha Rodgers moved and Andrée-Anne Pilon seconded the motion to approve the 2017-2018 Anti Bullying – Anti Violence Plan for Ste. Agathe Academy Elementary school.

**APPROVED**

**GB14122017-06**

Jo Morrissey moved and Renée Beauséjour seconded the motion to approve the 2017-2018 Anti Bullying – Anti Violence Plan for Ste. Agathe Academy High School.

**APPROVED**

## **7.0 MESA Report (Management and Educational Success Agreement)**

The MESA Reports which must be reviewed yearly and made available on the school website were sent to all members via email prior to the meeting. France Celestino reviewed the reports with the members.

### **GB14122017-07**

Andrée-Anne Pilon moved and Claudine Houle seconded the motion to approve the 2017-2018 M.E.S.A. report for Ste. Agathe Academy Elementary school.

**APPROVED**

### **GB14122017-08**

Samantha Rodgers moved and Jo Morrissey seconded the motion to approve the 2017-2018 M.E.S.A. report for Ste. Agathe Academy High School.

**APPROVED**

### **GB14122017-09**

Jo Morrissey moved and Melinda Lalonde seconded the motion to approve the M.E.S.A. math goals for Ste. Agathe Academy Elementary School.

**APPROVED**

### **GB14122017-10**

Vivianne Cliche moved and Claudine Houle seconded the motion to approve the M.E.S.A. math goals for Ste. Agathe Academy High School.

**APPROVED**

## **8. E.P.C.A. School Fees Survey**

A discussion followed about the English Parents Committee's request that all schools send parents a survey regarding the legality of school fees. It was decided not to pursue this matter.

France Celestino presented a resolution to be approved as per the school board's request regarding the distribution of monies for protected measures.

**GB14122017-11**

Jo Morrissey moved and Andrée-Anne Pilon seconded the motion that the governing board of Ste. Agathe Academy confirms that the Sir Wilfrid Laurier School Board has allocated to Ste. Agathe Academy a total amount of \$ 130,425.00, as indicated in the attached summary CollecteInfo table, as part of dedicated and protected measures. These amounts have been added to the school's budget in accordance with the 2017-2018 budgetary rules of MEES.

**APPROVED**

**9. Correspondence**

None

**10. Question Period**

None

France Celestino informed members that allocation of P.P.O monies must be approved by Governing Board.

**GB14122017-12**

Melinda Lalonde moved and Andrée-Anne Pilon seconded the motion to approve the following purchases from the P.P.O. funds: \$125 for five sets of headphones for the elementary classes and \$300 towards the purchase of two second-hand stoves for the high school cooking club.

**APPROVED**



## **11. Varia**

### **11.1 Digital Newsletter**

It was agreed that digital newsletters will be prepared and sent to all parents via e-mail. A time-line will be established as to how many times per year this will be done. Jacqui Raill, community representative, has offered the services of her office to set up this proposal. Jo Morrissey offered to start this project and will contact Jacqui Raill.

### **11.2 Governing Board Budget - Teacher Wish List**

It was agreed that the Governing Board will allocate \$900 from its budget towards items on the teachers' wish list. Members agreed to allocate \$365 + taxes towards a printer for the high school classes on the 2<sup>nd</sup> floor. A discussion ensued on the purchase of basketball uniforms for the boys' basketball teams. Members would like to obtain more details prior to making a decision.

#### **GB14122017-13**

Samantha Rodgers moved and Claudine Houle seconded the motion to approve the purchase of a printer for the High School students to be placed on the 2<sup>nd</sup> floor from the Governing Board budget in the amount of \$365 + taxes.

**APPROVED**

## **12. Adjournment**

There being no further business to discuss the meeting adjourned.

#### **GB14122017-14**

Julie Wilkins moved and Renée Beauséjour seconded the motion to adjourn the meeting at 9:26 p.m.

**APPROVED**

Respectfully submitted,

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Sandra Morselli, Chairperson

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France Celestino, Principal

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Barbara Lanthier, Secretary

**Addendum:**

On December 19<sup>th</sup>, governing board members were requested for their approval to allow the girls' basketball team to take part in a game at l'Académie Laurentienne on January 16<sup>th</sup>, 2018. Students will leave at approximately 2:00 p.m. and return at approximately 6:00 p.m. There will be no cost to the students as the transportation will be covered by the school.

**GB19122017-01**

Be it resolved that governing board members approve to allow the girls' basketball team to take part in a game at l'Académie Laurentienne on January 16<sup>th</sup>, 2018.

**APPROVED**

On January 9<sup>th</sup>, 2018, governing board members were requested for their approval to allow 9 secondary 3 students and 6 secondary 4 students to attend “Let’s Talk Science” a project called Canada 2067 which is trying to envision what STEM learning and STEM literacy will look like in 2067. There are a number of Regional Youth Summits taking place in cities across Canada. The Montreal event will take place in Laval on January 25<sup>th</sup>. There will be no cost to the students as transportation and food will be covered by the Sir Wilfrid Laurier School Board. Students will leave S.A.A. at 6:50 a.m. and return at approximately 5:30 p.m.

**GB09012018-01**

Be it resolved that governing board members approve to allow 9 secondary 3 students and 6 secondary 4 students to attend “Let’s Talk Science” to be held on January 25<sup>th</sup> in Laval.

**APPROVED**

On January 15<sup>th</sup>, governing members were requested for their approval to allow the elementary students to take part in a Winter Activity Program on the following dates Friday, February 9<sup>th</sup>, Friday, February 16<sup>th</sup>, Friday, February 23<sup>rd</sup> and Friday March 2<sup>nd</sup>.

Grades Pre-K to Grade 2 will be going skating and sliding at Parc Pierre Fournelle. On March 2<sup>nd</sup>, these students will be staying at S.A.A. for sliding and snowshoeing. The cost to the students is \$5.

Grades 3 and 4 will be going to Camping Ste. Agathe for snowshoeing. The cost to the students is \$5.

Grades 5 and 6 will be going to Camping Ste. Agathe for cross-country skiing. The cost to the students is \$25 due to the rental of cross-country skis.

**GB15012018-01**

Be it resolved that governing board members approve to allow the elementary students to take part in a Winter Activity Program to be held on March 2<sup>nd</sup>.

**APPROVED WITH 1 ABSTENTION**

On January 16<sup>th</sup>, governing board members were requested for their approval to allow the secondary 4 & 5 students to attend two workshops (Brain Reach and Lets' Talk Research) at McGill University on Friday, January 26<sup>th</sup>. Transportation will be paid by the school therefore there will be no cost to the students.

**GB16012018-01**

Be it resolved that governing board members approve to allow the secondary 4 & 5 students to attend two workshops at McGill University on Friday, January 26<sup>th</sup>.

**APPROVED**

On January 16<sup>th</sup>, governing board members were requested for their approval to allow PPO to allocate \$540 towards the grade 5 & 6 winter activity. It would allow the cost of the activity to be reduced by \$15 for a charge of \$10 per student.

**GB16012018-02**

Be it resolved that governing board members approve to allow PPO to allocate \$540 towards the grade 5 & 6 winter activity.

**APPROVED**