

## ANNUAL REPORT 2016-2017



### SAINTE AGATHE ACADEMY GOVERNING BOARD

In accordance with article 47 of the Education Act, the parents of the Elementary and High School students of Sainte-Agathe Academy were invited to the Annual General Assembly meeting in September in order to form the Governing Board for the 2016-2017 school year. The meeting was held on Wednesday, September 14<sup>th</sup>, 2016 in conjunction with Curriculum Night during which teachers of the Elementary and High School sectors met with parents to explain course content and expectations for the upcoming school year.

The Governing Board held 9 meetings during the school year. Its mandate was to adopt, approve or be consulted about various school-related matters. At each meeting, all members were able to express their opinions in an open and respectful environment. The members felt strongly about supporting the workings and improvement of the school, and working in partnership with the school principal.

#### **Governing Board Members**

Sandra Morselli, Chairperson, Treasurer, Parent Representative, High School  
Renée Beauséjour, Vice-Chairperson, Parent Representative, Elementary  
Vivianne Cliche, Parent Representative, High School  
Jo Morrissey, Parent Representative, High School  
Tania Colleret, Parent Representative, Elementary  
Mélinda Lalonde, Parent Representative, Elementary  
Lindsay Redhead, Teacher Representative, Elementary (October)  
Ian Masse, Teacher Representative, Elementary (February to June)  
Julie Wilkins, Teacher Representative, High School  
Mdelwa Melho, Teacher Representative, High School  
Chantal Paquin, Support Staff Representative  
Fiamma Saragosa, Student Representative  
Jacqui Rail, Community Representative  
Victoria Barrett, Community Representative  
Brian Sénécal, Principal (Interim)  
Barbara Lanthier, Secretary

## Meeting schedule

Meetings were held in the CLC Room, beginning at 7:00 pm.

Day	Month	Year	Day	Month	Year
4	October	2016	14	March	2017
8	November	2016	11	April	2017
6	December	2016	15	May	2017
17	January	2017	6	June	2017
7	February	2017			

## Objects of Governing Board Deliberations

Adoption and/or approval	Consultation
<ul style="list-style-type: none"> <li>• Internal Rules of Procedures of the Governing Board</li> <li>• Programming of Educational Activities</li> <li>• School and Governing Board Budgets</li> <li>• Enrollment Criteria for 2017-2018</li> <li>• Elementary and High School Fees for 2017-2018</li> <li>• Elementary and High School Subject Time Allocations 2017-2018</li> <li>• 2017-2018 School Calendar</li> <li>• Elementary and High School Code of Conduct including the review and amendment of the Dress Code</li> <li>• Fundraisers</li> <li>• Approval of Activities and Field Trips</li> <li>• Student Supervision Policy</li> </ul>	<ul style="list-style-type: none"> <li>• School Organization for Elementary and High Schools for 2017-2018</li> <li>• Criteria for the Selection of Principal 2017-2018</li> <li>• Deeds of Establishment and Three-Year Plan</li> <li>• Budget Building Process Document 2017-2018</li> </ul>

### **Central Parents' Committee Participation**

- Jo Morrissey, Representative
- Renée Beauséjour, Alternate

### **Parents' Participation Organization**

- A Parents' Participation Organization Committee was formed for the 2016-2017 school year.
- Three successful fundraisers took place, a Wine Raffle, Holiday Cards and Vessey Seeds. P.P.O. monies were allocated towards the following: Art Projects, French Play "Culture à l'École", Free the Children, Baking Club, Elementary and High School Holiday Breakfast for students and staff, Holiday Craft Day, Crazy Carpets, Elementary and High School P.P.O. Isabella Pironti Pride Award and a Professional Shakespeare presentation to the Elementary and High School students. A Teacher and Staff Appreciation Luncheon was held on Wednesday, May 10<sup>th</sup> thanks to P.P.O. members and parent volunteers whom prepared and served items to S.A.A.'s well-deserved teachers and staff.

### **Communications**

Notices of all meetings were posted on the school's website as well as on the monthly calendar sent home via e-mail to parents of elementary and high school students. Minutes of meetings are posted on the school's website.

Governing Board Budget, 2016-2017

<b>Revenues</b>	
Elementary	\$1069.00
High School	\$1087.00
<b>Total</b>	<b>\$2156.00</b>
<b>Expenses</b>	
Secretarial	\$ 450.00
Foundation Tremblant Auction	\$ 95.00
Sir Wilfrid Laurier Foundation Lobster Fest 2 x \$175	\$ 350.00
24 Hour Tremblant	\$ 100.00
Sports Equipment	\$ 207.00
SWLSB Foundation in Memory of Charlotte MacLaurin	\$ 50.00
Teacher and Staff Appreciation Week	\$ 350.00
Contingency Fund - Gifts -	\$ 99.00
Elementary Student Council	\$ 100.00
High School Student Council - Secondary 5 Graduation	\$ 175.00
Elementary Graduation Effort Award	\$ 50.00
High School Graduation Effort Award	\$ 100.00
Babysitting Allocation	\$ 30.00
Based on 9 Meetings	
October 4th, November 8th, December 6th, January 17th,	
February 7th, March 14th, April 11th, May 15th, June 6th	

Final Version and Adopted June 6th, 2017