

**Minutes of Ste. Agathe Academy Governing Board Meeting  
held online on  
Wednesday, October 14th, 2020, 7:00 PM**

**Members Present**

**Elementary Parents:** Jill Anderson & Danush Rudolph

**High School Parents:** Melanie Hay (Chairperson), Tanya Conklin (Vice-Chairperson) & Samantha Rodgers (Vice-Chair SEAC Committee)

**Elementary Teacher:** Andrée-Anne Pilon & John Colatosti

**High School Teacher:** Gloria Cuccarolo & Ian Masse

**Support Staff:** Chantal Paquin

**Student Representatives:** None selected yet

**Community Representatives:** Jo Morrissey

**Principal:** France Celestino

**Secretary:** Sandra Morselli

**1. Presentation of Members**

Members briefly presented themselves.

**2. Acceptance of Agenda**

**GB14102020-01**

Tanya Conklin moved and Gloria Cuccarolo seconded the motion to approve the agenda with the following amendment: Removal of Item #12 Rentals.

**ADOPTED**

**3. Election of Secretary/Treasurer**

**GB14102020-02**

Chantal Paquin moved and Andrée-Anne Pilon seconded the motion appointing Sandra Morselli as Secretary/Treasurer for the school year 2020-2021.

**APPROVED**

**4. Election of Community Members**

**GB14102020-03**

John Colatosti moved and Ian Masse seconded the motion appointing Jo Morrissey as Community Member for the school year 2020-2021.

**APPROVED**

**5. Future Governing Board Meetings**

Ian Masse moved and Chantal Paquin seconded the motion accepting the following dates as future Governing Board meetings: Wednesdays, November 18<sup>th</sup>, December 9<sup>th</sup>, January 13<sup>th</sup>, February 17<sup>th</sup>, March 17<sup>th</sup>, April 21<sup>st</sup>, May 12<sup>th</sup> and June 16<sup>th</sup>.

**APPROVED**

## 6. Conflict of Interest Forms

Forms to be distributed via email to members who have not yet filled one up.

## 7. Review and Adoption of Governing Board Internal Rules and Procedures

Members were sent via email the Governing Board Internal Rules and Procedures for their review.

### GB14102020-04

Samantha Rodgers moved and Jill Anderson seconded the motion to adopt the Governing Board Internal Rules and Procedures as presented.

**ADOPTED**

## 8. Approval of Minutes

### GB14102020-05

Gloria Cuccarolo moved and Chantal Paquin seconded the motion to approve the minutes of June 8th as presented.

**APPROVED**

with 8 abstentions

(Jill Anderson, Danush Rudolph, Melanie Hay, Tanya Conklin, Samantha Rodgers, Andrée-Anne Pilon, John Colatosti, & Ian Masse)

## 9. Business Arising from the Minutes

Jo Morrissey inquired on the outcome of the new schedule in the high school sector. To be discussed under Teachers' Report.

## 10. Question Period

No questions were put forth.

## 11. Committee Reports:

### 11.1 Teachers' Report & Student Council, Elementary (Andrée-Anne Pilon & John Colatosti)

Elementary teachers are participating in two different professional development projects with the SWL school board consultants.

PLC for Spelling Conventions: the elementary ELA teachers are continuing working on reinforcing spelling instruction at all the levels with the support of Helene Daigle (ELA consultant)

PDIG on Literacy: The elementary ELA and French teachers are participating in this PDIG with the cycle 1 HS teachers. The focus of this is to better understand the fundamental tenets of literacy learning. This is a pilot project that will be ongoing throughout the year.

Elementary ECA's have started. Most activities are held during lunch hour and respect the safety guidelines.

- Green club (composting)
- Knitting club
- Math games and coding
- Robotics
- Student council

Teachers have started writing grants for some student activities and material for our school population. Grants request were sent for support in developing an outdoor classroom and to replenish the winter activity equipment.

Friday October 9th, was our first outdoor learning day. Great participation and fun were had by all. The students planted some garlic in our garden and some groups went for a hike in our community forest. Some other classes did some math work and read stories outside.

The Elementary team of teachers are preparing for the upcoming possibility of online teaching. Every homeroom has been set up on the Google Classroom platform and the students access codes were all verified.

On October 30th we will be having Halloween activities. More information to come.

The Breakfast program started at the beginning of the month of September. The students enjoy a healthy breakfast snack on Tuesdays, Wednesdays and Thursdays. Thank you to Chantal Paquin and CLC for these very appreciated snacks.

We will be having Friday afternoon activities starting soon. More information to come.

### **11.2 Approval of Field Trips, Elementary**

- No Field Trips presented.

### **11.3 Teachers' Report, High School (Gloria Cuccarolo & Ian Masse)**

The students are starting to adjust to the new schedule.

Secondary 1 and 2:

- Odd days is activity day
- Even days is remedial

Secondary 3, 4 and 5:

- Odd days is remedial
- Even days is activity day

Activities so far range from:

- Geocaching
- Jogging/Exercise
- Outside Court Basketball
- Music with drums
- Board games
- Soccer
- Nature walks
- Yoga

The activities will vary on a block of 6 weeks.

The high school has an emergency procedure booklet for the students, in case they are to do distance learning. The parents will receive an electronic version and the students will receive a hard copy which they must keep in their boxes. It includes: Procedure, how to access the different accounts, the codes, and the on-line etiquette.

High school has started "morning breakfast" for all the classes.

Gender day: A secondary 5 students initiative. Students, both girls and boys, are encouraged to wear a dress or a skirt.

Tyro Parc: Secondary 2 outing to be held on October 20<sup>th</sup>.

We are included in the Literacy Project that began in elementary. We are new to it and we are focusing on Secondary 1 and 2.

Secondary 5 – Prom/Graduation: Students are not sure as how the format is going to be. It will either be Covid-style or Post-Covid Style.

Guidance Counselor: He has been visiting the Secondary 5 class and has started to meet with the students. He will be visiting the Secondary 4 class as soon as he is finished with Secondary 5.

Compost Club: Ian Masse is beginning a compost club. We have 1 secondary one student that has volunteered and many more to join.

#### **11.4 Approval of Field Trips, High School**

- No Field Trips presented.

#### **11.5 Principal's Report (France Celestino)**

Welcome to all new and returning members. Thank you in advance for your commitment to SAA.

- As per the Public Health guidelines, procedures are in place to enforce the wearing of the mask, regular hand sanitizing, physical distancing, and to limit the number of visitors in the school.
- The Back to School Plan was explained to parents in two memos sent during the month of August. These directives were reviewed with staff during the August pedagogical days. We consider this a working document and as such procedures will be adapted or modified on a need basis.
- A debriefing meeting took place on September 3 with staff. Many suggestions were put forth, have incurred immediate changes or soon to come adaptations to procedures.
- There are still many issues arising from transportation. With the directives from Public Health, the limited number of busses and drivers, some busses have to make several rounds. Some busses are arriving up to 25 minutes late in the morning. This should improve in the next few weeks.
- The Emergency Plan for school partial closure or complete closure and distanced learning is almost complete. Staff will be consulted on the procedures.
- Teachers' and students' schedules are being tested out during the first 9-day cycle. Special education technicians, attendants and supervisors are on a tentative schedule for the first cycle. This schedule will be worked on during the month of September.
- We are awaiting directives from the local Fire department for how to procedure for fire drill.
- The PLC on spelling conventions established last year for elementary ELA teachers will continue this year under the guidance of Helene Daigle. Dates have been communicated to teachers concerned.
- Our school has been chosen as a pilot school for a new PDIG initiated by PSD. ELA and FSL consultants will meet regularly with ELA and FSL teachers to discuss the competencies and frameworks for evaluation in those subjects, develop learning goals and implement effective teaching strategies in the classroom.
- The Teacher Performance Appraisal will continue this year. A Danielson workshop will be presented to the recently hired teachers.

### **11.6 PPO Report**

Little turnout to the meeting due to connection issues. A laminate machine allocated during the 2019-2020 school year is to be ordered. Meetings to be changed to a different night than GB meetings.

### **11.7 SWLSB Parents Committee Report**

No report available as no members appointed. It was decided to retrieve the minutes online to inform members of items discussed.

### **11.8 SEAC Committee Report (Samantha Rodgers)**

No report available. Samantha Rodgers did not attend the last 2019-2020 meeting. The first meeting for the 2020-2021 school year is to be held next Wednesday.

### **11.9 Student Council, Report, High School**

No report available as the council has not yet been formed.

### **11.10 Community Learning Centre Report (Chantal Paquin)**

- Action plan next month on focus for the 2020-2021 school year.
- Breakfast Program has been running for the elementary students since September 22<sup>nd</sup> three days a week and it was implemented for the high school students today.
- Mrs. Vacval and Mrs. Peters are writing up grants for outdoor classroom, green club composting and winter activities.
- Take me outside day was held on October 9<sup>th</sup>. The City of Ste. Agathe gave the school 3 truck loads of compost.
- Two secondary 4 students, Margaret Believeau and Emile Masse, participated in a Focus Group with the Minister of Education, Mr. Roberge. We were asked by the P.R.E.L. (Partenaires pour la Réussite Educative dans les Laurentides) if we would consider sending 2 students to represent the English sector of the Region of the Laurentides. It gave the students a chance to understand, a little, the political situation, the sanitary measures and distance learning. However, the language was a little too mature for them. They were two of the 7 students that represented the Laurentians. S.A.A. was the only school from the SWLSB that participated. Mrs. Maude Thirion thanked us for their participation. I will post acknowledgement of their participation.
- First Books Canada will be dropping off \$200 to \$1000 worth of books. S.A.A. had identified in the Elementary Educational Project that we needed to help the boys discover the joys of reading.
- ECA's/Tool Box Challenge, we have yoga for the Sec. 1.01 and Sec. 2, 5 sessions each.
- Guillaume is back with Drumming and humming. Workshops for Sec. 4 & 5 students, 5 sessions each.
- Cooking workshops with Mr. Masse.
- Bring in Board Games – Literacy Skills

## **12. Deeds of Establishment**

The Deeds of Establishment for Sainte Agathe Academy were sent to the members via email prior to the meeting for their review.

### **GB14102020-06**

Samantha Rodgers moved and Ian Masse seconded the motion approving the Deeds of Establishment as presented.

**APPROVED**

## **13. Sexuality Educational Plan**

France Celestino presented the yearly planning for each level of the elementary. It is ministry mandated. The homeroom teacher is the one teaching the lessons. It is either taught in ELA, ERC and/or Science classes. Jill Anderson inquired if parents will be given more information on what is being taught. Parents will receive a paper copy. Parents have the option of opting out.

The high school yearly planning will be presented at the next meeting.

### **GB14102020-07**

Tanya Conklin moved and Gloria Cuccarolo seconded the motion approving the Elementary Sexuality Educational Plan as presented.

**APPROVED with 1 Against (Jill Anderson)**

## **14. Delegation of Powers and Functions SWLSB**

France Celestino explained that the council is giving the DG more power during Covid. She is receiving a lot of monies for infrastructure and she must go to the council for any decision to be made over \$75,000.

## **15. Correspondence**

No correspondence received.

## **16. Question Period**

No questions put forth.

## **18. Varia**

France Celestino mentioned that she is not sending much information home as a lot is being sent by the SWLSB. France Celestino inquired if the parents feel they need more information. Dansuh Rudolph feels it is adequate. Tanya Conklin would appreciate information from teachers on a regular basis.

The First Communications are ready to be sent home but as per Mr. Roberge directives, they will be sent home in two weeks as it gives the teachers more time to get to know their students and to be more thorough in their communications as there will be no November report card.

## **19. Adjournment**

At 8:35 P.M. there being no further business to discuss, the meeting was adjourned.

### **GB14102020-07**

Tanya Conklin moved and Ian Masse seconded the motion to adjourn the meeting at 8:35 p.m.

**APPROVED**

Respectfully submitted,

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Melanie Hay, Chairperson

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France Celestino, Principal

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Sandra Morselli, Secretary

**Addendum:**

On October 4<sup>th</sup>, 2020, an e-mail vote was sent to members requesting their approval to allow the secondary 2 students to take part, on an optional basis, in an outing to the Tyroparc (Zipline) in Ste. Agathe to be held on October 20<sup>th</sup>. Students would depart from S.A.A. at 9:30 a.m. and return by 3:40 p.m. The mode of transportation is walking. Three teachers will accompany the students. The objectives of the outing are outdoor challenge, team building and geography skills. The entrance fee is \$35. Students will be charged \$25. The remainder of the cost (\$10) will be covered by the Citrus Fund.

**GB04102020-01**

Ian Masse moved and Tanya Conklin seconded the motion allowing the secondary 2 students to take part in an outing to the Tyroparc (Zipline) in Ste. Agathe to be held on October 20<sup>th</sup>. Students will be charged \$25.

**APPROVED**

On October 15<sup>th</sup>, 2020, an e-mail vote was sent to members requesting their approval to allow Chantal Paquin to apply for funds from Foundation Mont-Tremblant. The goal of the application is to secure funding for the outdoor classroom and purchase of fat bikes to launch a new program at the high school level. Should the grant be approved by the Foundation, the funds will be administered through the school and CLC.

**GB15102020-01**

John Colatosti moved and Tanya Conklin seconded the motion to allow Chantal Paquin to apply for funds from Foundation Mont-Tremblant to secure funding for the outdoor classroom and purchase of fat bikes to launch a new program at the high school level. The funds, if approved, will be administered through the school and CLC.

**APPROVED**

On November 5<sup>th</sup>, 2020, an e-mail vote was sent to members requesting their approval to allow the secondary 3 students to take part of an outing to Far Hills in Val-Morin to be held on Monday, November 9<sup>th</sup>, 2020. The objectives of the trip are Team Building, Nature, Hiking and History. Students will leave S.A.A. at 9:30 a.m. and return by 3:45 p.m. Three teachers will accompany the students. The school will cover the cost of the outing from the Citrus Fund, \$258.69 for bussing and \$4 per student for entrance fee. Release of teachers covered by school budget.

**GB05112020-01**

Samantha Rodgers moved and Chantal Paquin seconded the motion to allow the secondary 3 to take part of an outing to Far Hills in Val-Morin to be held on Monday, November 9<sup>th</sup>, 2020 at no cost to the students.

**APPROVED**